

EXHIBITOR MUTUAL AGREEMENT

MAHPERD and Exhibitors at its Annual Convention on November 6-7, 2017 at the Worcester DCU Convention Centre agree that:

1. Exhibit hours will be from 10:00 a.m. to closing on Monday, November 6th, and from 8:00 a.m. to 4:00 p.m. on Tuesday, November 7th. Booths will be available to Exhibitors to begin their set-up at 7:00 a.m. on Monday, November 6th. Exhibitors are requested to be set-up and ready to receive visitors by 10:00 a.m. on Monday. Exhibit dismantling shall begin at 4:00 p.m. on Tuesday, November 7th; all materials shall be removed by 6:00 p.m. on Tuesday, November 7th. Above hours subject to revision by MAHPERD.
2. MAHPERD will provide, through our contracted display company, 10' x 10' booths that include one 6' draped table, two chairs, an 8' high back wall, 3' high side rails, one wastebasket, and a hand painted Exhibitor Identification sign. Additional materials beyond those stated above, may be ordered directly from our official display company for this event, at Exhibitors expense. Exhibitors will be contacted by Display Company, offering a list of options, well in advance of event. If electric or other service is required the additional cost and arrangements for same are the responsibility of the Exhibitor, and must be made IN ADVANCE of Convention directly with/thru display company.
3. All decorating materials must be flameproof and Operators of noise making exhibits must secure the advance approval of the Convention Manager.
4. Exhibitors may not sublet or share their booth(s) in any way without advance written agreement of the Convention Manager.
5. Exhibitors shall assume all responsibility for any damage in their exhibit area and they shall indemnify and exempt MAHPERD and the Worcester DCU Convention Centre from all liability of any nature, whatsoever. Neither MAHPERD nor the W.DCUC.C. shall be responsible for the safety of exhibits damaged by fire, accident, or any other cause. EXHIBITORS MUST PROVIDE THEIR OWN INSURANCE.
6. The MAHPERD Convention Program Chair reserves the right to reject any exhibit, all or in part, judged objectionable.
7. All exhibit materials which are consigned to our contracted display company must be prepaid and marked for inside delivery. Display Company will not accept any C.O.D. materials. Stringent building and fire regulations make it impossible for W.DCUC.C. to store materials on the premises.
8. It is agreed by and between the parties hereto that all points not covered by this agreement will be submitted to the MAHPERD Convention Program Chair for consideration and that her decision shall be binding.

Maria Melchionda,
MAHPERD Convention Chair
209 Ridge St.
Millis, MA 02054
E-mail:maria@ma-hperd.org

Signature of Exhibitor Authorized Representative

Full Name of Authorized Representative

Date_____

Company Name or Organization Name

****PLEASE RETURN, together with ENCLOSED ORDER FORM and YOUR CHECK, as early as possible for best booth locations, but no later than September 1, 2017.**